

# WHAT TO DO ON LAB DAY:

## Before Lab Day:

1. Study the lab recaps. Labs become less confusing after you've acquainted yourself with them. If you have questions, feel free to email [waksman.ebhs@gmail.com](mailto:waksman.ebhs@gmail.com) or message E-board members.
2. Copy down the lab preps in your lab notebooks.
  - a. Provide a space next to each step so you can check off each step after completion.
  - b. You can copy the entire lab prep word for word, or you can use your own words and provide [diagrams](#) for better visualization.

## Before You Start the Lab:

1. Every member should have their lab prep written in their lab notebooks.
2. When entering the room, drop backpacks off to the side or back of the classroom, **out of the way of the aisle**. You may place them under your desk if you are sure they won't find their way to the aisles somehow.
3. All members are required to take [gloves](#) from the front of the room. Goggles not required.
4. Lab leaders are required to obtain all necessary supplies from the front.
5. **Check the board** for announcements.

## After You Finish the Lab:

1. Every lab member should turn in the **carbon copy** (yellow sheet) of the lab prep to the lab leader with group number included on the prep.
  - a. Lab leaders should give the lab preps to the [secretaries](#).
2. Put supplies back where you found them. **Organization** is very important in Waksman; we want to avoid lab errors as much as possible!
3. When handing back tubes at the front, make sure that Jeff, Lisa or Ms. Sanelli received them. Do not try to place them back yourself-you may place them in the incorrect box, and we'll have massive lab errors.
4. **If the bell rings and you have not finished:**
  - a. Try to have some members volunteer to finish.

- b. If no lab members can volunteer, hand in your lab preps and clearly state which steps need to be finished. Since you have been checking off your steps, this should be clear. Let Jeff, Lisa or Ms. Sanelli know.

**Most Important Rule: IF YOU ARE CONFUSED, ASK QUESTIONS!**